

# YEAR FOUR ORIENTATION

*WELCOME*  
*Class of 2025*

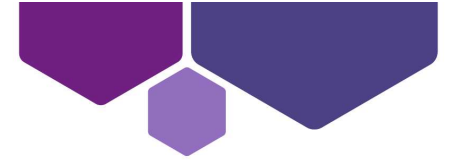


# Rik Austin, MD

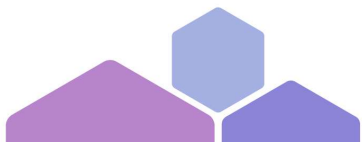
Year Four Curriculum Director



# PURPOSE OF THE 4<sup>TH</sup> YEAR



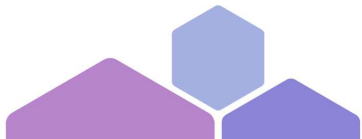
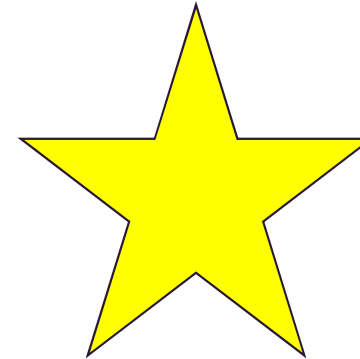
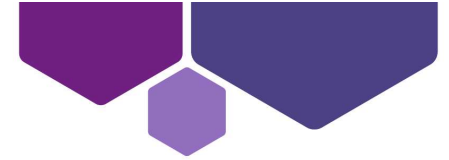
- Explore your interests
- Strengthen your knowledge, clinical skills and clinical reasoning
- Prepare for residency
- Broaden your education



# REQUIREMENTS

- 30 weeks of elective credit\*
- 20 weeks must be on campus.
- 4 weeks Intensive Clinical Experience\*
- 4 weeks Basic Science Electives
- 4 weeks in 3 different Clinical Areas
  - ICE can count as one
- Medical Humanities Year 4 (Required)
- Doctoring Mentor Activities (Required)
  - **(MS2/MS4 Reception Tuesday, August 27, 2024; 5:00 PM; Location TBD)**
- USMLE Step 2 (CK)
- Residency Applications / Interviews

\* Additional Weeks or ICE may be required for deferral students



## Deferral Policy

Except in special circumstances, students may not defer third-year clerkships, but must take them as scheduled in the regular rotation. Students are given 6 weeks of dedicated study time for the USMLE Step 1. Additional study time is not warranted and will not be considered as a valid reason to defer a clerkship.

Students must take the USMLE Step 1 prior to starting Core Clerkships.

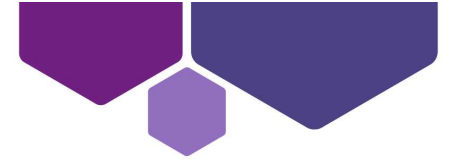
Special circumstances that will be considered for potential clerkship deferral include Year 2 remediation or emergency/health situations that delay dedicated study time for USMLE Step 1. Additionally, deferrals will be considered for USMLE Step 1 failures that require the exam to be retaken.

It is required that any such request be submitted to the Office of Student Affairs at least two weeks prior to the start of the Core Clerkship. Approval of a request to defer a clerkship is granted by the Associate Dean for Student Affairs or a review committee consisting of the Associate Dean for Student Affairs, Senior Associate Dean of Education, Y3 Curriculum Director, and Chair of the Student Progress Committee or their designees, depending on the circumstances. Deferred Core Clerkships will be scheduled during the Personalized Education Plan period of the third year when possible.

This policy guides procedures and expectations around granting student requests to defer the start of Year 3 core clerkships.

- Students meeting deferral criteria who wish defer one clerkship will make up the clerkship during the PEP. They must request a deferral through the Associate Dean of Students.
- Students deferring 2 or more clerkships must request a deferral through the Associate Dean of Students and will be referred to the review committee for Approval.
- Students who defer 2 clerkships will make up both clerkships during the PEP. They will also be required to complete **at least** one additional 4-week Intensive Clinical Experience during their Y4. This additional ICE will add 4 more weeks of required curriculum to their Y4, such that they must complete 34 weeks of curriculum in order to graduate with a sufficient background in clinical medicine.
- Students who defer more than 2 clerkships must submit a request in writing to the Student Progress Committee after consultation with the Dean of Students. Students requesting more than 2 deferrals may be required to take a **leave of absence**. In the event that the student does not take a leave of absence, Core Clerkships will be completed during the PEP. If core clerkship time cannot be fully completed during the PEP, the remaining time will be completed during Y4. This time does not count toward Y4 requirements. Students will also be required to complete **at least** one additional Intensive Clinical Experience during Y4, which will add 4 more weeks of required curriculum such that they must complete a minimum of 34 weeks of Y4 curriculum in order to graduate with a sufficient background in clinical medicine. Additional requirements may be recommended by the SPC.
- An SPC vote is needed to approve any deferral requests made by students who are on Academic Probation.

# Y4 INNOVATIONS



**Y4 Innovations Waiver Group** Students may be granted permission to waive the fourth-year requirements in sections 2.2.1 (Core Clinical Requirement), 2.2.2 (ICE Requirement), and 2.2.3 (Basic Science Requirement). The Medical Humanities / Doctoring clerkship, 30 total curriculum hours, and 20 hours of electives under the supervision of SIU Faculty will remain for all students. Qualifying students will have (1) “Green” in Professionalism in both Y1 and Y2 with no Educational Enrichment Period requirements or repeat of a year, (2) Passed USMLE Step 1 (On the First Attempt), (3) Successfully completed all Y3 Core Clerkships (with no Educational Enrichment Period requirements, repeat of a year and no more than one clerkship deferral), and (4) passed all the SCCX exam cases.

**Class 2025** – pass Step 1 on first attempt; pass all clerkships\* (with no enrichment period requirements). Pass all SCCX cases.



# Time Requirements in Y4

45.0 weeks = Time available in Y4

-30.0 weeks = Required Elective Credit

(20 On-Campus Credit)

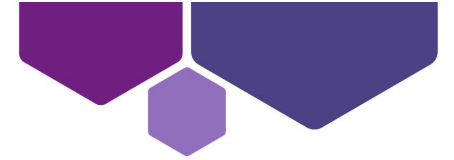
Additional ICE may be required of deferral students

- 1.0 week = Required MED HUM / DOC Clerkship

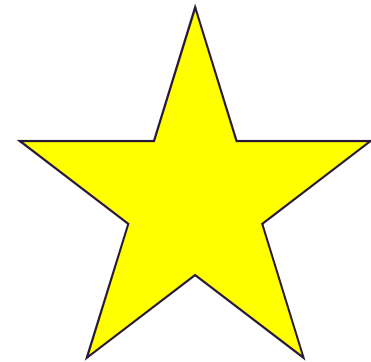
14 weeks = Open Time



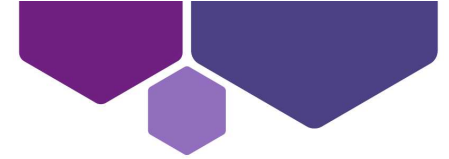
# NOTES ON INTERVIEWS



- No interviews during Med Hum / Doctoring (week 36)
- Interview time-off is NOT guaranteed during a rotation.
  - Ask in advance
  - You may have to make up time
  - Use your vacation time wisely
    - You have 14 weeks.





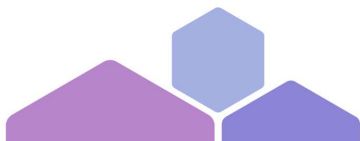


# Y4 CALENDAR

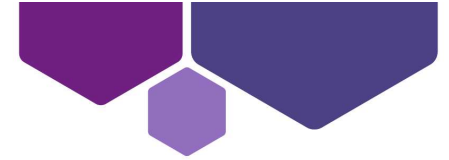
## Y4 Begins – July 8, 2024

Year 4		2024	2025																																																		
Year 4	<p><i>Individually-oriented Pathways that provide opportunities for specialty-directed prerequisite skill acquisition, supplemental clinical experience, research, a 4-week Neurology Clerkship rotation, plus a 2-week Doctoring experience, geriatrics, and Y2 mentoring program.</i></p>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
		7/8	7/15	7/22	7/29	8/5	8/12	8/19	8/26	9/2	9/9	9/16	9/23	9/30	10/7	10/14	10/21	10/28	11/4	11/11	11/18	11/25	12/2	12/9	12/16	12/23	12/30	1/6	1/13	1/20	1/27	2/3	2/10	2/17	3/3	3/10	3/17	3/24	3/31	4/7	4/14	4/21	4/28	5/5	5/12	5/19	5/26	6/2	6/9	6/16	6/23	6/30	
	<p>Learning Activities include: direct patient contact in patient care teams, with continued emphasis on basis science concepts and skills for life-long, learning, as well as emphasis on career pathways. At the conclusion of this year, students should be ready to begin residency training.</p>	<p>Students participate in one, two, and four-week and extended electives, as well as residency planning activities</p>																																																			
	<p>Doctoring Streamer continues throughout the year (includes Peer and Self Assessment, Geriatrics, Students as Teachers)</p> <p>Doctoring: Medical Humanities Clerkship in Y4 focuses on The Physician and Society.</p> <p>Doctoring Requirements include mentoring Y2 Student</p> <p>Students will continue to participate in small group, case-based discussions that promote basic science learning issues</p>	<p>Doctoring Streamer</p>																																																			
		DOC																																				Match 3/21/25		Graduation 5/17/25													

- Holidays/Breaks
- 4-week electives begin
- 5-week extended electives begin (no extended electives m



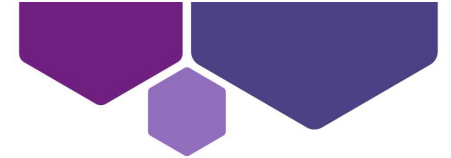
# 30 WEEKS OF CREDIT



- 20 Weeks - On-Campus Credit
  - **Additional ICE may be required of deferral students**
- 12 Weeks of “Core” Credit
  - 4 Weeks each in 3 Core Clinical Departments
    - (EM, FCM, IM, OBGYN, NEURO, PEDS, PSYCH & SURG)
  - 1 (4-week rotation) – ICE\* – from the list
    - **Additional ICE may be required of deferral students**
- 4 Weeks of Basic Science Elective
- \*ICE **CAN** count toward 1 of 3 “Cores”



# ELECTIVE TYPES



- Full time (1 credit for each week)
  - Student Work Hours Policy: On average not more than eighty (80) hours per week in required clinical and educational activities.
- Half-Time: AM/PM (0.5 credit for each week)
- Extended (consecutive Thursday PMs)  
(1 block = 5 weeks = 0.5 credit)

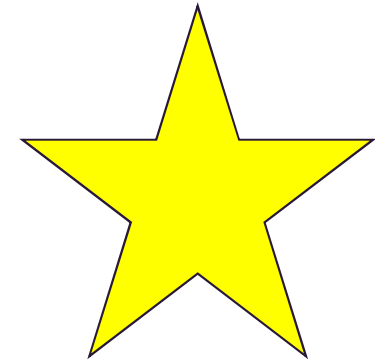


# ELECTIVES

- **Catalog (Traditional, ICE, or BSE)**
  - Approx. 180 electives offered
- **Individually-Designed Electives**
  - IDE -- Not in the Catalog – something YOU design
  - Write up/logbook required
- **Extramural Electives**
  - “Away” Electives – other LCME schools
- **WPI (With Permission of Instructor)**
  - Ensure you have prior permission form completed and submitted to registrar to be added to your schedule
- **Travel to Foreign Countries:**
  - Electives requiring travel to foreign countries will not be added to your schedule until you have completed a required meeting with the Associate Dean for Student Affairs **AT LEAST six weeks** prior to the start date. No credit will be given if this requirement is not fulfilled by the deadline.

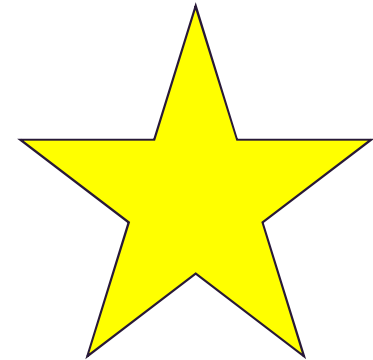
## RECEIVING AWAY CREDIT

- Must be registered correctly, VSLO is not registration.
- Must submit a logbook for Away Rotations
  - It must have at LEAST 5 encounters per week
- Must complete evaluation



# SCHEDULING REQUIREMENTS

- Must have a complete schedule by **Dec 1**, and any changes must meet graduation criteria.



# PITFALLS TO AVOID

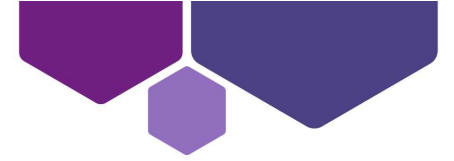
- **Prerequisites:**

- Notify faculty “X” weeks before
- “Successful completion of .....”
- FIT Testing N95 Masks
- FORMS
  - Add/Drop (8:00 AM Mon/1 wk Prior)
  - IDE’s (3wks prior/signatures)
- Not checking these things and following through may cause you last minute changes or inadvertently cause you to be dropped from the course

- **Absences / Time Off:**

- Communicate! If you need time off or have an unplanned absence for an elective, discuss with **faculty** far in advance, come with a plan to make it up.
- **No absence line in Y4**, work with course faculty and staff directly.
- **Holidays – No guaranteed holidays in Y4 (or the rest of life).**

# PITFALLS TO AVOID



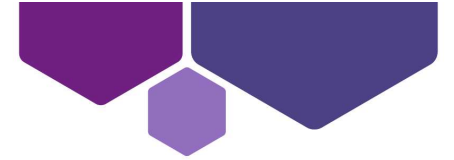
- Retake elective only with permission / No wait list
- Graduation Requirements not met
- Evaluations: No credit is awarded until done

- **YOUR RESPONSIBILITY!**

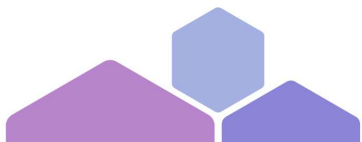




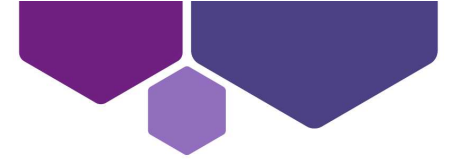
# PITFALLS TO AVOID



- Satisfactory with decreased weeks of credit
- Incomplete (must be completed before **April**—or converts to Unsatisfactory)
- Unsatisfactory-stays on transcript and triggers review by most medical licensing boards (ie. delays licensure for residency and practice each time you apply!)

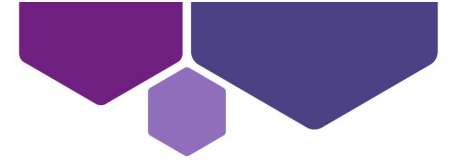


## BEFORE YOU REGISTER.....

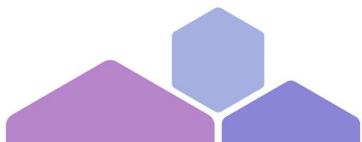


- Read
  - “Helpful Hints”
  - “Student Misconceptions”
- Review List of Electives:
  - Note the ones you think might be of interest
  - Read the course descriptions in the Catalog
  - Check out past Student Feedback





- Plan on taking BLS prior to Graduation
  - SIUSOM Usually will offer sessions in April
- Consider taking ACLS prior to Graduation  
some residencies require it.



# Chris Reavis, MS

Year Four Curriculum Coordinator



## DOCTORING CURRICULUM EXPECTATIONS IN YEAR 4

- Attend the mandatory MS2/MS4 Mentor Reception on **Tuesday, August 27, 2024, at 5:00 pm, location TBA**. Please **SAVE THE DATE** on your calendars. **Absences require prior approval**. If excused, you are required to initiate contact with assigned MS2 within first month of their arrival.
- You are strongly encouraged to observe the mentee during H&P cases in the PDL as your schedule allows. There are two opportunities during the year. You will be notified via email prior to each opportunity.
- Over the course of the year, as an MS4 mentor to an MS2 mentee, you will be **required to**:
  - Review and provide feedback on write-ups. Failure to do so may result in notification of the Year 4 Curriculum Director and/or Student Progress Committee.
  - Listen to and provide feedback on at least two OCPs during the year using the SIU OCP evaluation rubric. Failure to do so may result in notification of the Year 4 Curriculum Director and/or Student Progress Committee.
  - Serve as mentor in other aspects throughout course of the year, providing other assistance and guidance to MS2s.

# Medical Humanities In Year Four

## Carolyn Pointer, JD

- We look forward to seeing you!
- Week of March 10, 2025, 9AM-5PM daily.
- Attendance is required for credit.
  - Attendance, Participation and Professionalism are required.
  - Unexcused absences will result in an automatic failure.
- White coats are not required.
- Contact Carolyn Pointer with questions – [cpointer49@siumed.edu](mailto:cpointer49@siumed.edu)



## ELECTIVE COURSES TO CONSIDER

- **Online / Hybrid Course Options** – Catalog will note if option is available. If not noted, assume it is an in-person course only. Hybrid may require some in-person activities.
- **Academic Peer Tutoring (30144)** Extended 1 or 2 Block (5 or 10 wk) elective that meets one day per week (Thursdays) to assist MS2 in various units or educational strategies. This course can be taken in conjunction with other Full-Time courses. If you have questions, please do not hesitate to contact Chris Reavis [creavis@siumed.edu](mailto:creavis@siumed.edu) or Wendi El-Amin [wel-amin@siumed.edu](mailto:wel-amin@siumed.edu)
- **Medical Students as Teachers (30434/30433)** A 2 part elective: the first part is an extended elective that involves meeting one afternoon a week for 6 weeks starting in July to prepare for the Y2 Doctoring Clinical Skills Week. The second part is week-long elective (the entire week August 19-23) that involves participating in the Y2 Doctoring Clinical Skills Week activities. If you have questions, please do not hesitate to contact Leslie Montgomery [lmontgomery@siumed.edu](mailto:lmontgomery@siumed.edu) or Gary Rull [grull@siumed.edu](mailto:grull@siumed.edu) .
- **Population Science Policy Courses** – Designed to be non-clinical as an opportunity to break up your clinical time and explore interests with a change of pace and de-stresser. If you have questions, please do not hesitate to contact Meredith Volle [mvolle@siumed.edu](mailto:mvolle@siumed.edu) .
- **ACLS (Advanced Cardiac Life Support)**

# REGISTRATION PROCESS

**CHERIE FORSYTH, Y3/Y4 REGISTRAR WILL BE YOUR DIRECT CONTACT**





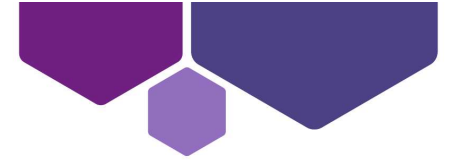
# IMPORTANT DEADLINES



## April 22:

- Advisor change; notify Chris Reavis if you are making an advisor change in Y4.
- Make a list of all the electives you'd like to take to pre-plan your discussion and enrollment.
- Deadline for students to have met with their advisor to confirm Y4 Scheduling

# REGISTRATION PROCESS



- **Complete Registration Online**

1. Registration for your **Top 3** elective choices will open at 3pm on **April 26** and close at 8am on April 29.
2. Registration for ALL remaining electives will open at 5pm on **May 3** and close at 8am on May 6.



# IMPORTANT DEADLINES

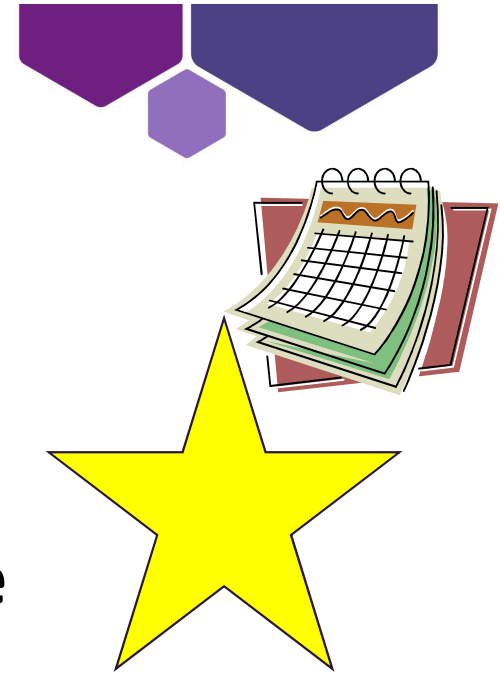


## May 13 (8AM):

- Student Schedules will be available online
- Open Enrollment Ends-Add / Drop Forms will be required

# IMPORTANT DEADLINES (THROUGHOUT THE YEAR)

- Add/Drop: 1 week before start date
- IDE: 3 weeks in advance of start date
- Extramural: 3 weeks in advance of start date  
(this is in addition to applying on VSLO)



***Note: Be sure to have paperwork completed and necessary signatures***

**Intranet (HIVE) - Laserfiche**

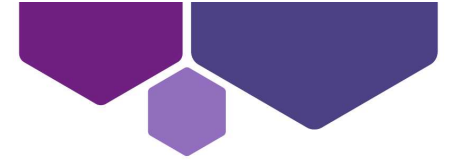
☆ EPC: Selective & Elective Requests

Process that assists with approving & enrolling students in courses for credit. Y3 fo...

Start



# PROFESSIONAL EXPECTATIONS

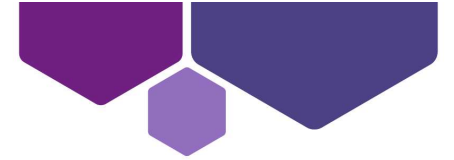


- Check your student mailbox every 2-3 days when in town.
- **Check email daily** – here or away
- You are responsible for information sent via email.

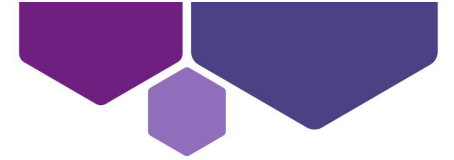


## BE SURE TO.....

- Read and follow the Year Four
- Policies & Procedures
  - All forms & pertinent documents online
    - The HIVE or Y4 Webpage



# POINTS OF CONTACT



- **Richard Austin, MD – Y4 Curriculum Director**
- **Chris Reavis – Y4 Curriculum Coordinator**
- **Cherie Forsyth – Registrar**



# *QUESTIONS*

